

## Catalan Sheepdog Club of Great Britain - Constitution

1. The name of the club shall be "Catalan Sheepdog Club of Great Britain" and its objectives shall be to promote interest in the Exhibition, Health and Welfare of pedigree dogs.
2. The Club may, from time to time, at an AGM invite to take the Office of President, for a period of three years, any person whom the members feel have given the Club outstanding service. Nominations, as per rule 6, to detail outstanding service.
3. The Club shall: consist of (A) 3 Officers: CHAIRMAN, HONORARY SECRETARY & HONORARY TREASURER and any other Officers the committee see fit for the efficient running of the Club. (B) Up to ten committee members. (C) An unlimited number of Members and any Life Members the Club shall deem worthy.
4. The management of the Club shall be in the hands of the Officers & Committee Members, to be called The Committee. No Officer shall hold more than one position on the Committee or have more than one vote at Committee or General Meetings with the exception of the Chairman, who shall have a casting vote should the need arise. Any Committee Member not attending three consecutive Committee meetings without apologies being tendered shall be deemed to have resigned from the Committee. Meetings of the Committee shall be held as often as deemed necessary and five shall form a quorum for the transaction of business. The Officers & Committee Members shall retire every three years at the AGM but can be available for re-election (i.e. these serving Members need not be re-nominated) if they have intimated their willingness to stand, to the Hon. Secretary, at least 14 days prior to the AGM.
5. The financial year shall be from January 1<sup>st</sup> to December 31<sup>st</sup>. The Club shall hold an Annual General Meeting of Members within the first four months of each year. Members will be given 21 days notice by publication in Our Dogs & Dog World. The purpose of the meeting is to receive the reports of the committee, the balance sheet to elect (when necessary) Officers & Committee Members and to discuss any proposals and resolutions duly placed on the agenda. Rules of the Club may not be altered except at an AGM or SGM, notice of which includes details of the proposal to alter the Rules. Such alterations shall not be brought into force until the Kennel Club has been advised and has given its approval of the alterations. New Rules or amendments introduced specifically to meet KC requirements shall be adopted immediately and be included in the Club's Constitution with effect from the Club's annual meeting. Written proposals and resolutions for inclusion on the agenda must be in the hands of the Secretary not less than 14 days prior to the AGM. No business shall be transacted at the AGM unless notice thereof appears on the agenda with the exception of routine matters or those which, in the opinion of the Chairman of the Meeting, are urgent.

The election of the Officers & Committee will be by secret ballot. The Chairman of the meeting will appoint a scrutineer of the ballot papers. New nominations for Officer and Committee shall bear the signatures of the Nominee and a Proposer and a Seconder all of whom shall be paid up Members, as per the voting rule. A simple majority of proxy and voting members, to decide on these nominations. All nominations to be in the hands of the Secretary at least 28 days prior to the AGM. Only members who are fully paid up for one full year (i.e. have renewed their subscriptions each year prior to 31<sup>st</sup> January) preceding the AGM and who have renewed their current subscriptions by the 31<sup>st</sup> January will be entitled to vote or stand for the Committee. A joint Membership will be 50% higher than a single membership to enable both members to vote.

6. Single Memberships shall be £10.00 payable on the 1<sup>st</sup> January each year. No person whose subscriptions are unpaid will be entitled to membership or any of it's' privileges and if any person fails to re-new their subscriptions by the 31<sup>st</sup> January they shall cease to be members. Such members paying their subscriptions after the 31<sup>st</sup> January shall be deemed New Members.

7. A Special General Meeting of members shall be called by the Secretary if a resolution to that effect is passed by the Committee or if two thirds of the members send a signed requisition stating the subject to be discussed. No business other than that on the Agenda is to be discussed. Member's notification of a SGM will be as per the AGM.
8. A Banking account shall be opened in the name of the Club into which all revenue of the Club shall be paid and from which withdrawals shall only be made on the signature of two or more Officers.
9. Any Member who shall be suspended under the Kennel Club Rule A42.j. (8) shall ipso facto cease to be a Member of the Club for the duration of the suspension and/or disqualification. If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club, the Committee of the Club may, at a meeting, the notice convening which includes as an object the consideration of the conduct of the Member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her. Notice of the Special General Meeting shall be sent to the accused Member, giving particulars of the complaint and advising the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at that meeting a resolution is passed by a two-thirds majority of the Members present and voting, his/her name shall forthwith be erased from a list of Members, and he/she shall thereupon cease for all purposes to be a Member of the Club, except that he/she may within two calendar months from the date of such Meeting appeal to the Kennel Club upon and subject to such conditions as the Kennel Club may impose.
10. If the Club expels any member for discreditable conduct in connection with dogs, Dog Shows, Trial or Competitions, the Club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.
11. If the Club ceases to be a Registered Society under these Regulations, a final statement of audited accounts with a record of the disposal of the property shall be forwarded to the Kennel Club within six months and the persons named as Officers and Committee of the Society on the last return furnished to the Kennel Club, will be held responsible by the Kennel Club for the proper winding up of the Society.
12. In the event of de-registration as per rule 12 all donated trophies will be offered, where possible, back to their donors. Otherwise trophies and other assets may be sold and the monies paid to Charities.
13. The Kennel Club is the final authority for interpreting the Rules and Regulation of the Club in all cases relative to Canine or Club matters.
14. The Club shall not join any Federation of Societies of Clubs.
15. The Club must keep a list of names and addresses of Members of the Club. A copy of all such lists will be sent to the Kennel Club with the Annual returns and, if so requested, make such a list available for inspection by the Kennel Club and members of the Club.
16. No person whilst an undischarged bankrupt may serve on the Committee of or hold any office or appointment within a Kennel Club Registered Society.
17. The Clubs accounts will be certified annually and presented to the Members at the AGM.
18. The Officers acknowledge that during the month of January each year Maintenance of Title fee will be forwarded to the Kennel Club whether by the Secretary or by Direct Debit, for continuance of registration and that by 31<sup>st</sup> July each year, other returns, as stipulated in the KC Regulations for the Registration and Maintenance of Title of Societies, will be forwarded to the

Kennel Club. The Officers also acknowledge their duty to inform the KC of any change of Secretary during the course of the year.

Amendment to rule 5, paragraph 2 on the 8<sup>th</sup> February 2009 which has been approved by the Kennel Club on the 5<sup>th</sup> March 2009.

Amendment to rule, amendment to rule 5 paragraph 1 on the 14<sup>th</sup> April 2013 which has been approved by the Kennel Club on the 10<sup>th</sup> June 2013.

Reissued - May 2015